



## Campolindo High School Athletic Boosters

### BOARD MEETING MINUTES

November 9, 2023 – 6pm to 8pm

**Location: Campo Teachers Conference Room**

**PRESENT:** Bob Sofman, Derrick Webster, Jen Wen, Karen Rolfes, Monique McCool, Erin Volkmer

**Call to Order:** 6:10pm

**Approve** 9-26-23 Minutes

*Bob*

**Review** CAB Mission/Values

*All (2 mins)*

*Did not review CAB Mission/Values during this meeting*

**Health, Safety, Wellness Initiative Decision(s)** *Ray Bob and Full Board (25 mins)*

*These initiatives are under the Fund-A-Need program and will be highlighted at the Crab Feed.  
Crab Feed proceeds go towards these initiatives.*

- **Up to \$6,500 - First Aid Stations** deployed at 9 athletic venues
  - Aquatics to be 9th location (**ACTION:** Bob to confirm with Pete/Ray)
  - **ACTION:** Jen to add ongoing First Aid Station supplies to existing Training supplies line item in yearly budget
  - Monique motioned to fund up to \$6500; Karen second
  - **Motion passed unanimously**
- **Up to \$3,000 (in addition to the already budgeted \$4,500) - Coaches Training** - provided by Wade Gilbert
  - 3 hour in person meeting
  - Ray will likely provide dinner to the coaches from his budget
  - Training itself costs \$5000. The additional funds allocated (\$2500) would be for supplemental incentive (i.e. team grants)
  - **ACTION:** Ask Ray if this training would provide an additional credential for coaches, which could be an incentive to attend
  - Jen motioned to fund up to \$3000 additional; Karen second
  - **Motion passed unanimously**

- **Up to \$1,000 - Athlete Drug and Alcohol Team/Parent Program**
  - \$500 for athlete training during Academy
    - Karen motioned to fund up to \$500; Derrick second
    - **Motion passed unanimously**
  - \$500 for additional Team Parent/Coaches/Boosters training; **contingent on Board review of additional details**
    - Erin motioned to fund up to \$500; Monique second
    - **Motion passed unanimously**
- **Up to \$500 - Athlete Nutrition Academy**
  - Erin motioned to fund up to \$500; Monique second
  - **Motion passed unanimously**
- **\$500 - Injury Prevention/Recovery & Nutritional information sheets** added to Sports Physicals handouts (sports-specific if feasible) - and added to both Athletic Websites
  - **ACTION:** Look to Sports Med to help in the creation of these
  - Jen motioned to fund up to \$500; Derrick second
  - **Motion passed unanimously**
- **Parent Survey** to better understand general parent perspective and sentiment
  - Team agreed that a third party would need to aggregate the data in order to keep confidentiality of the responses. Third party cost needs to be assessed.
  - **ACTION:** Board will communicate current grievance process by adding it to the Campo Athletics website
  - This item has been tabled for a later discussion.
- **No Cost - Athlete Survey** - providing support to Program for all-athlete end-of-season surveys
  - This item was not discussed. Because there is no cost, it does not need to be included in Fund-A-Need

## Review Additional 2023-24 Initiatives

Ray (15 mins)

*This item was not discussed*

## Crab Feed - Roles & Tasks

Monique (45 mins)

*Monique and Erin are co-chairing the Crab Feed this year, which will take place on 2/9/24. Monique presented a slide show, highlighting what is different about this year's Crab Feed and the event committees.*

- **ACTION:** Monique will send the presented slide show to Board members as a reference. She will include the designated Leads for each Committee.
- **ACTION:** Erin will set up individual calls with each committee over the next week
- **ACTION:** Erin will set up a 15 minute zoom call check in with Committee leads to occur every two weeks leading up to the event.

## CAB President Nomination Plan

All (20 mins)

*Discussed plan to nominate new CAB President. Bob clarified that his current duties have been broken up and the new President would not be responsible for all of the tasks he has been doing the last handful of years.*

- Dave/Derrick have indicated they will take on special team projects
- Erin will take over Sports Physicals
- Liz is heading up Membership
- NFHS is TBD

The nominated president would be responsible for: calling monthly Board meetings, creating the meeting agendas, facilitating those meetings, and will represent the Boosters in public settings. Jen suggested the idea of a VP position, which would roll into the President role after one year. Bob stated that he'll continue in an Emeritus/consulting role next year to assist the incoming President. Derrick may reach out to Josh Erikson.

- **GOAL:** to have a nominated President by the February Crab Feed and announce that individual during the event
- **ACTION:** Bob will put together a pitch/info sheet to present to friends/coaches, including what the role entails. Callout will be asking for folks interested in "stepping into a Leadership role at Boosters"
- **ACTION:** Bob will approach the 2027 Class Advisors to see if they have any interested parties
- **ACTION:** Each Board Member will deliver at least one name from their network by the next Board Meeting in December

## Winter/Spring Membership Drive Discussion

All (15 mins)

*This item was not discussed*

**Adjourn: 8:07pm**

### Prep Materials:

**Minutes**

[President's Update](#)

[Athletic Director Update](#)

**Financials**